



Position Title: Volunteer Tutor

Reports To: Program Coordinator

Location: OSLC Puyallup Campus

Time Commitment: 2 – 3 hours/ week

Duration: 2025-2026 school year

Position Summary:

Volunteer Tutors play a vital role in supporting the academic growth and personal development of students by providing individualized or small group tutoring sessions. The goal is to help learners improve their understanding of subject material, build confidence, and achieve their educational goals in a supportive, encouraging environment.

Key Responsibilities:

- Provide academic tutoring in reading/writing and maybe math to students of various ages and skill levels.
 - Prepare for tutoring sessions by reviewing materials and planning activities as needed.
 - Foster a positive, respectful, and inclusive learning environment.
 - Encourage and motivate students to engage with learning and build self-confidence.
 - Regularly observe and note student progress, sharing any concerns or successes with program staff as needed.
 - Communicate regularly with program staff regarding scheduling, student needs, and volunteer feedback.
 - Uphold all organization policies, including confidentiality, safety, and child protection guidelines.
-

Qualifications:

- Knowledge of subject area(s) being tutored.
 - Ability to explain concepts clearly and patiently.
 - Strong interpersonal and communication skills with students and adults.
 - Dependable, punctual, and organized.
 - Previous tutoring, teaching, or mentoring experience is a plus but not required.
 - Must pass the background check and any required training provided by OSLC.
 - Willingness to have fun!
-

Training & Support Provided:

- Orientation and training on tutoring best practices, program expectations, and safeguarding policies.
 - Ongoing support and supervision from program staff.
 - Access to curriculum materials and educational resources.
-

Benefits of Volunteering:

- Make a positive difference in the lives of learners.
- Gain valuable teaching, leadership, and communication skills.
- Be part of a passionate, mission-driven community.
- Have fun and make new friends.